

**Dodge County, State of Wisconsin
Information Technology
Wednesday, February 12, 2018**

Minutes of the February 12, 2018 Information Technology meeting held in the Dodge County Administration Building, in Room 1A, First floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 PM.

Members Present: Maly, J. Bobholz, M. Bobholz

Members Absent /Excused: J. Duchac, J. Bartsch

Also Present: James Mielke, County Administrator; Information Technology Employee Josh Kohlhoff, Kevin Nakielski, Human Service & Health Department Director Becky Bell and Human Services Fiscal Division Manager Monica Hooper.

Meeting called to order at 6:02 PM by Supervisor Maly.

Supervisor Maly acknowledges that sufficient members of the Information Technology Committee are present and therefore there is a quorum at start of meeting.

Motion by M. Bobholz seconded by J. Bobholz, approve Information Technology Committee agenda as presented and to grant permission for Committee Chair to deviate from agenda as needed. Motion carried.

Committee Member Reports: None

Motion by M. Bobholz, seconded by J. Bobholz to approve minutes of the January 17, 2018 Information Technology Committee meeting. Committee Chair Maly noted that the listed vote regarding meeting per diem was not correct as she did not abstain. The vote should reflect 3-1 with Duchac voting no. Motion carried with noted change to the January 17th minutes.

Motion M. Bobholz, seconded by J. Bobholz to approve the additional meeting per diem payments for Committee Chair Maly for the Enterprise Resource Planning Project on the following dates

- January 18, 2018
- January 26, 2018

Motion carried 2-0 (Maly abstained)

Review, Consider Take Action: ERP Project Director and Budget Amendment: Motion by J. Bobholz, seconded by M. Bobholz to recommend approval of the Resolution and forward the Resolution to the Dodge County Board of Supervisors. Mielke provided additional background information regarding the interim appointment of Ross Winklbauer and the plan for moving forward with the ERP Project. Motion carried 3-0.

Review, Consider Take Action: River Run Consulting Proposal: Motion by J. Bobholz, seconded by M. Bobholz to recommend approval of the Resolution and forward the Resolution to the Dodge County Board of Supervisors. Kohlhoff and Mielke provided additional information regarding the proposal, noting the fixed, not to exceed cost is \$78,000. Motion carried 3-0.

Review, Consider Take Action: Authorize the Purchase of Additional Professional Services for NetSmart Software: Motion by J. Bobholz, seconded by M. Bobholz to recommend approval of the Resolution and forward the Resolution to the Dodge County Board of Supervisors. Human Service Director Becky Bell and Fiscal Division Manager and Administrator Mielke provided additional information and addressed questions regarding the status of the NetSmart software. Motion carried 3-0.

Review, Consider Take Action: Purchase of Additional Switches: Motion by M. Bobholz, seconded by J. Bobholz to recommend approval of the Resolution and forward the Resolution to the Dodge County Board of Supervisors. Josh Kohlhoff provided information regarding the purchase, noting funding is contained in the 2018 budget for the expenditure. Motion carried 3-0.

Update: County Building Door Access Controls: Mielke provided a brief status update of the pending control upgrade.

Information Technology Project Status Report: The Committee reviewed the memo from Information Technology staff dated February 5, 2018 (attached).

Adjournment: Motion by M. Bobholz, second by J. Bobholz to adjourn. Motion carried. The time 7:05 p.m.

Next Meeting Date: Monday March 12, 2018 at 6:00 p.m. Room 1A

Janice Bobholz, Secretary

Date